



## About the Chili Cookoff (For more information, call Dan Cosgrove at 610-429-1808)

1. Your vendor fee includes a 10x10 booth space, unless you've paid for a larger space.
2. The Chili Cookoff takes place on Gay Street in West Chester between High and New Streets. This is a non-alcoholic event. The Chili Cook-Off is a rain or shine event and will not be rescheduled due to inclement weather.
3. Vendors are responsible for providing the tent, tables and chairs: A tent is required by the Health Department. If you would like to rent a Rotary Tent Package which includes: (1) tent (2) tables and (2) chairs, you must apply on the attached vendor application and include payment with your vendor registration fee.
4. If you order a **Rotary Tent Package**, it will be delivered and assembled prior to your arrival.
5. If you need to buy electricity, ONE 15 amp. outlet will be provided. If you need more, call Dan Cosgrove.
6. **All Chili Cookoff food vendors must be licensed by the Chester County Department of Health.**  
**Are you operating a mobile food cart?** You will need a Mobile Eating or Drinking Establishment License. Please check the expiration date before sending to be sure it is current.  
  
**Are you operating/selling food out of a tent?** You will need a Food Manager Certificate/License. Please check the expiration date before sending to be sure it is current.
7. Set-up starts at 7:30am and must be completed by 9:30am on October 10, 2010. **No admittance after 9:30 am** as the streets will be closed. **The Chili Cookoff starts at noon and will conclude with the awards ceremony at 3:30.**
8. **The West Chester Rotary Club reserves the right to accept or deny vendor applications for the Cookoff. All vendors are required to carry Commercial General Liability insurance in an amount not less than \$1,000,000. Each vendor must name the "Rotary Club of West Chester, its officers, directors and volunteers" as additional insured. A certificate of insurance evidencing this wording must be provided to the vendor coordinator at least 10 days prior to the Cookoff. Also be sure to submit the appropriate and valid Chester County food handlers license per the Chester County Health Department, if you will be making and serving food. Call the vendor coordinator, Dan Cosgrove for any questions.**