



Vendor Application

2010 West Chester Rotary Chili Cookoff

October 10, 2010 • Noon to 3pm • Rain or Shine

For more information, contact Dan Cosgrove at 610-429-1808, or email him at vendors@westchesterchilicookoff.com

Vendor: _____

Contact Name/Title: _____

Address: _____ City/State/Zip: _____

Email (mandatory): _____ Phone: _____

Cell (mandatory): _____ Fax: _____

Please describe the products, food or nature of your business that you wish to conduct at the West Chester Rotary Chili Cookoff:

 *(The West Chester Rotary Chili Cookoff is designated as a family-oriented, non-alcoholic event. The Rotary Club of West Chester reserves the right to approve or disapprove vendors based on what they deem compatible and suitable.)

Please check the box that will suit your needs: ** Final classification is Rotary's discretion **

1. Food Vendor	<input type="checkbox"/>	10' X 10' space - \$200	<input type="checkbox"/>	10' X 20' space - \$350
2. Corporate Vendor	<input type="checkbox"/>	10' X 10' space - \$250	<input type="checkbox"/>	10' X 20' space - \$400
3. Crafter/Homemade Goods/Artist	<input type="checkbox"/>	10' X 10' space - \$100	<input type="checkbox"/>	10' X 20' space - \$150
4. Non-profit Organization	<input type="checkbox"/>	10' X 10' space - \$250	<input type="checkbox"/>	10' X 20' space - \$400
5. Service Club	<input type="checkbox"/>	10' X 10' space - \$100	<input type="checkbox"/>	10' X 20' space - \$150
<input type="checkbox"/>	I will provide my own table and chairs (tents are optional).			
<input type="checkbox"/>	I need electric at my site \$50.00			
<input type="checkbox"/>	I would like to rent a table, 2 chairs and a tent for an additional cost of \$75.00			
TOTAL AMOUNT DUE:		Please write in the amount \$ _____		
ASK Dan about our new referral program that will put money back into your pocket.				

Choices of Payment

1. Pay online at www.WestChesterChiliCookoff.com under "Vendors." We accept MasterCard, Visa and PayPal.
 Mail Chester Co. Health Certificate to Bill Ronayne at address listed below.
2. Make a check payable to **"Rotary Club of West Chester-Vendors"** and mail with application & health certificate to:
 Rotary Chili Cookoff, c/o Bill Ronayne, 917 Old Fernhill Rd., Ste. 300, West Chester, PA 19380
3. Fax application and MasterCard or Visa info to Bill Ronayne at 610-692-2944.
4. Remember to send all Chester County licensing paperwork with payment.

Type of Card: _____ Name on Card: _____

Card Number: _____ Exp Date: _____ CCV #: _____

Billing Zip Code: _____ Signature: _____

Vendor name _____ hereby agrees to indemnify and hold harmless the West Chester Rotary Club (including its Officers, Directors, Members, Volunteers, District and Parent organizations) for all costs and expenses, including reasonable attorney fees incurred as a result of any legal action, in law or equity, brought against them as a result of our participation in the Chili Cook-off held on October 10, 2010. We further waive all rights of recovery against the West Chester Rotary Club for loss or damage as a result of our participation and at our sole expense agree to name them additional insured on our commercial general liability policy on a primary and non-contributory basis.

Signature _____ Date _____

Vendor Deadline: Wednesday, September 17, 2010

75% refund for cancellations on or before 9/10/10, No refund after 9/17/10.

Health Department Rules & Recommended Cooking Methods can be found by visiting: www.WestChesterChiliCookoff.com
 The West Chester Chili Cookoff is a non-alcoholic event.

About the Chili Cookoff (For more information, call Dan Cosgrove at 610-429-1808)

1. Your vendor fee includes a 10x10 booth space, unless you've paid for a larger space.
2. The Chili Cookoff takes place on Gay Street in West Chester between High and New Streets. This is a non-alcoholic event. The Chili Cook-Off is a rain or shine event and will not be rescheduled due to inclement weather.
3. Vendors are responsible for providing the tent, tables and chairs: A tent is required by the Health Department. If you would like to rent a Rotary Tent Package which includes: (1) tent (2) tables and (2) chairs, you must apply on the attached vendor application and include payment with your vendor registration fee.
4. If you order a **Rotary Tent Package**, it will be delivered and assembled prior to your arrival.
5. If you need to buy electricity, ONE 15 amp. outlet will be provided. If you need more, call Dan Cosgrove.
6. **All Chili Cookoff food vendors must be licensed by the Chester County Department of Health.**
Are you operating a mobile food cart? You will need a Mobile Eating or Drinking Establishment License. Please check the expiration date before sending to be sure it is current.

Are you operating/selling food out of a tent? You will need a Food Manager Certificate/License. Please check the expiration date before sending to be sure it is current.
7. Set-up starts at 7:30am and must be completed by 9:30am on October 10, 2010. **No admittance after 9:30 am** as the streets will be closed. **The Chili Cookoff starts at noon and will conclude with the awards ceremony at 3:30.**
8. **The West Chester Rotary Club reserves the right to accept or deny vendor applications for the Cookoff. All vendors are required to carry Commercial General Liability insurance in an amount not less than \$1,000,000. Each vendor must name the "Rotary Club of West Chester, its officers, directors and volunteers" as additional insured. A certificate of insurance evidencing this wording must be provided to the vendor coordinator at least 10 days prior to the Cookoff. Also be sure to submit the appropriate and valid Chester County food handlers license per the Chester County Health Department, if you will be making and serving food. Call the vendor coordinator, Dan Cosgrove for any questions.**